

Minutes of the Inlet Public Library Board Meeting

Thursday, July 16, 2026

Members Present: Sue Beck, Jean Bird, Jennifer Blakeman, Kim Egenhofer, Becky Hasemeier, Lynn Keough, JoAnn Meneilly, Mary Lou Reich, Jeanne Wilson, Library Director Joanne Kelly

Excused: Katie Chambers

1. The meeting was called to order at 2:00 pm by President Kim Egenhofer.
2. Adoption of Agenda: The previously distributed agenda was approved on a motion by Jennifer, seconded by Mary Lou.
3. Approval of June Meeting Minutes: The previously distributed minutes were approved on a motion by JoAnn, seconded by Sue.
4. Approval of Treasurer's Report: (copy attached)

For June: Disbursements were \$21,083.30, which included a \$20,000 transfer to a certificate of deposit. Receipts were \$4,338.25, which included \$3,000 from the Town of Inlet towards the automatic door project and \$1,000 from the Inlet School District. The checking account balance as of June 30, 2026, was \$22,636.39. The Certificate of Deposit balance was \$45,981.22. The total of all funds as of June 30, 2026, was \$68,617.61.

The June report was approved on a motion by Jean, seconded by Mary Lou.

5. Library Director's Report: Joanne distributed her report (copy attached) and reviewed each item.

There was a discussion regarding the pass to the Wild Center and increased interest in the Wild Center due to the Thomas Dambo troll installation. After discussion, Jeanne made a motion that the library purchase a second pass to the Wild Center for the amount of \$90, which will be valid for a one-year period, and that the library institute a policy that a signed-out pass must be returned within 24 hours and failure to return on time will result in a late fee charge of \$10 per day. Seconded by Sue and approved.

In response to Joanne's request to increase the spending limit on the credit card (currently \$500) due to the high cost of purchasing toner cartridges, after discussion the Board decided to first investigate a more economical toner usage option for library printers. Topic tabled to a future meeting.

Sue made a motion that the former laptop for the Library Director, which has been replaced and is no longer needed, be donated to American Legion Leonard-Micks-Roberts Post #1402. Seconded by Jennifer and approved.

6. OLD BUSINESS:

- a. Inlet Area Community Task Force: Jennifer reported that there are no updates at this time.

- b. Grants Update: Jennifer reported that an award decision for a grant application to the Adirondack League Club for funding to update furniture, books and puzzles for the children's area is pending.

Jennifer noted that SALS has a program to provide up to \$750 for technology improvements. This may be a possible source of funding should it be determined that new printers are needed.

- c. Strategic Planning: Jeanne reported that the final focus group discussion, this one with the members of the library book group, would occur following the Board meeting. Once completed, Jeanne will draft a summary of the discussion and forward it to all Board members and the Library Director, along with copies of the previous four focus group summaries. Input should be analyzed and each Board member and the Library Director were asked to come to the August meeting with a proposed list of goals based on the input.

Jeanne has been evaluating strategic plans for other libraries in the SALS community to plan for a format for the update. Demographic information will be needed and JoAnn Meneilly volunteered to gather the needed information.

- d. New Minimum Standards: Tabled to a future meeting due to Katie's absence.
- e. Dusty Book Report: Joanne reported that books on the report are being pulled from the shelves as time allows, but it is a busy time of year for the library. Joanne also reported that the library is receiving many donated materials for the used book room. Board members have helped to clear some of the materials from the used book room.
- f. Story Time: Joanne reported that the weekly story time has been scheduled for Friday mornings at 10:30 am. Joanne is reading stories to the children, with 3 children attending the first week and 5 children the second. Sue inquired whether the lack of a craft component had been questioned by participants, and Joanne reported that it had not.

7. NEW BUSINESS:

- a. Annual Ice Cream Social: Kim reported that the social is scheduled for Sunday, August 2 from 1:00 to 3:00 pm. Kim will order the ice cream, hot fudge and whipped cream from Kalil's. Jeanne reported that 10 pounds of fresh strawberries are ready in her freezer. Joanne will check the library's supply of bowls, napkins and spoons. JoAnn will bring her electric cooler, and Jennifer will bring her Yeti. JoAnn will pick up the hot fudge early and get it heating in the crockpot. Becky, Sue and Jeanne will bring flowers. Board members should arrive at 12:15 pm to help with set up and were encouraged to dress professionally as they are representing the library.
- b. Certificate of Deposit: A discussion and decision on the certificate of deposit (CD) that matures in August was tabled to the August meeting due to Katie's absence.
- c. Arts in the Park Event: This annual event is scheduled for Saturday and Sunday, July 18 and 19. The library's used book room will be open both days from 10:00 am to 3:00 pm. Becky will cover hours on Saturday from 10:00 to 12:30, and Lynn will cover 12:30 to 3:00. Kim will cover hours on Sunday from 10:00 to 12:30, and Sue will cover 12:30 to 3:00.

- d. Photos for Website and FaceBook: Jeanne advised that the best format for posting was jpeg, but she is able to convert most formats to jpeg, so it is not necessary for Board members to concern themselves with format.

OTHER:

JoAnn reported that Sue Scharf had passed away, and that her obituary encouraged donations to the library.

Joanne reported that she had been contacted by donors that wish to donate a book in John Levi's memory. The book "Raquette Lake" by Ruth Timm has been suggested.

Jeanne reported that she walked the History Tour in Fern Park and took photos of each station. She will set up a virtual tour on the library's monitor for the September meeting for those who have been unable to walk the trail.

Next Meeting will be Thursday, August 20, 2026, at 2:00 pm at the Inlet School **(Note change of meeting location for July and August meetings!)**

Meeting adjourned at 3:27 pm on a motion by Kim, seconded by Becky.

Respectfully Submitted,

Jeanne Wilson, Secretary