

## Minutes of the Inlet Public Library Board Meeting

Thursday, August 21, 2025

Members present: Sue Beck, Jean Bird, Jennifer Blakeman, Kim Egenhofer, Lynn Keough, Mary Jane Lasher, JoAnn Meneilly, Jeanne Wilson, and Library Director Joanne Kelly

Members excused: Katie Chambers, Becky Hasemeier, Mary Lou Reich

1. The meeting was called to order at 2:01 PM by President Kim Egenhofer
2. Adoption of Agenda: The previously distributed agenda was approved on a motion by JoAnn, seconded by Mary Jane.
3. Approval of July Meeting Minutes: The previously distributed minutes were approved as presented on a motion by Mary Jane, seconded by Sue.
4. Approval of Treasurer's Report: (copy attached).

For July: Disbursements were \$3,687.63. Receipts were \$1,000.75. The checking account balance as of July 31, 2025 was \$35,746.59. The Certificate of Deposit balance was \$25,073.57. The total of all funds as of July 31, 2025 was \$60,820.16.

The July report was approved on a motion by Jean, seconded by Jennifer.

Kim asked whether the library should consider increasing printing costs due to the cost of toner. Joanne noted that the current charge of 25 cents per copy is the going rate. Jennifer noted that a recent issue of Consumer Reports contained an article on the costs of laser versus ink-jet printers. Jennifer will review the article and report back and noted that perhaps migrating from ink-jet to laser printers should be considered for a future grant expense. Joanne noted that SALS provides support for the printers, so any change would need to be reviewed by SALS.

5. Library Director's Report: Joanne distributed her report (copy attached) and reviewed each item. The Board was in favor of Joanne pursuing information on offering a defensive driver's course at the library.
6. OLD BUSINESS:
  - a. Inlet Area Community Task Force: Jennifer reported that the community garden is doing well and was recently featured in an NPR interview. A class on canning/preserving garden produce will be offered. The farm stand continues every Tuesday and is doing well.

Jeanne inquired whether it would be possible to hold the Board's July and August meetings at the Inlet School, since parking is problematic for meetings at the Town Hall during the summer months. Jennifer will inquire at the next Community Task Force meeting and report back. Joanne will suggest the move to the Inlet School for the months of July and August to the library book club at the next meeting.

Joanne noted that Holly has created a Community Task Force shelf at the library for books relating to the Task Force's work.

- b. Grants Update: Jennifer advised that there is no word yet on the application submitted for the Lake Placid Education Foundation grant program, entitled "Easy Access for All", for funding to assist with the automatic door project. Award announcement scheduled for end of August.

Jennifer reported that applications for the NYS Construction Grants are due August 31. She will not be applying for this cycle as the Board plans to schedule a project brain-storming session this fall to discuss possible grant projects.

- c. Window Replacement Update: JoAnn reported that Todd Marlow advises the windows arrived and will be scheduled for installation after Labor Day. Todd will also be dropping off a certificate of insurance at the library, as requested.
- d. Inlet Historical Society Presentation on Library: The presentation is scheduled for August 27 at 6:30 PM in the IVES Building. The presentation will be available on the Historical Society's web site for viewing following the event, for those unable to attend. Joanne will bring wine glasses, stickers and ducks to sell.
- e. Arts in the Park: Joanne reported that the Inlet Arts in the Park event was held on July 19 and July 20. The library saw approximately 120 visitors during the event and received \$97 in book donations on Saturday and \$37 in book donations on Sunday.
- f. Monitor/Soundbar Update: Jeanne reported that the large monitor and related equipment for Trustee training presentations and community programs has been installed but still needs to be set up.
- g. Print Donation Sales: Reggie and Paul Chambers have donated prints by artist Walter Hagues to the library to sell as a fund-raiser. Joanne reported that there have been no further sales during the past month. Jeanne will post photos and information about the prints on the library's Facebook page.
- h. Annual Ice Cream Social: The annual event was held on Sunday, August 3 from 1:00 to 3:00 PM. Kim thanked everyone for making it a success. Ninety-seven sundaes were made, and \$266 in donations were received. In addition, \$135 in book donations were received during the event.

- i. Courtyard Sealing: Kim advised that she talked to Josh Kelly (DAX Window Cleaning) and he is unable to power wash and seal the courtyard. Katie had located contact information for Adirondack Window Cleaning in Whitesboro. Kim contacted Brandon at Adirondack Window Cleaning, and he came to look at the project. He provided a quote of \$431 to power wash the courtyard but is unable to seal it. Joanne knows another contractor who may be able to both power wash and seal. She will contact him for a quote. If this is unsuccessful, contacting a company that offers driveway sealing might be a better direction.

## 7. NEW BUSINESS:

- a. Read with Animals at Moose River Farm: Kim reported that the event is scheduled for Saturday, September 13 from 1:00 to 3:00 PM at Moose River Farm. Ann Phinney will be preparing flyers. Once the flyer is available, Jeanne will post information on the library's website and Facebook page. Sue will read "How The Camel Got Its Hump"; Jean will read "Llama Llama Back To School"; JoAnn will read "Radar's Big Adventure"; Joanne will read "T-Bones Big Little Life". Mary Jane can fill in as a reader if necessary. Joanne noted that a headcount would be helpful for future reporting (number of adults and number of children). Lynn offered to take pictures. JoAnn will pick up three-dozen donut holes and a gallon of cider. Board members should arrive at 12:15 for set-up.
- b. IABA Meeting: The library will host the September 2 IABA meeting. Meeting time is 6:30 PM. Board members are encouraged to attend. Jeanne will prepare refreshments for the meeting.
- c. Budget Committee: A budget committee should be formed in order to prepare and present the budget to the Board at the October meeting. The following people volunteered to assist Katie with the annual budget: Kim, Jeanne, Jennifer, JoAnn and Joanne. Katie will set up a meeting time for the committee to meet in September.
- d. Fall Festival: The Fall Festival will be held on September 20 and September 21. The library will be open both days from 10:00 AM to 3:00 PM, and Board members are needed to assist Joanne. A schedule for volunteers will be set up at the September meeting.

## OTHER:

Jeanne reported that she had received yellow fox glove seeds for the garden from JoAnn. She also reported that the deer have started to munch on the plants in the urns beside the library's front door. Jennifer suggested that the plants be hung from the portico, making it more challenging for the deer. Jeanne will investigate doing so

next spring. Jennifer noted that she will provide marigold seeds for the garden in the spring.

Next Regular Meeting will be Thursday, September 18, 2025 at 2:00 PM at the library

Meeting adjourned at 3:40 PM on a motion by Jennifer, seconded by Mary Jane.

Respectfully Submitted,  
Jeanne Wilson, Secretary

DRAFT