

## Minutes of the Inlet Public Library Board Meeting

Thursday, July 17, 2025

Members present: Sue Beck, Jean Bird, Jennifer Blakeman, Katie Chambers, Kim Egenhofer, Becky Hasemeier, Mary Jane Lasher, JoAnn Meneilly, Mary Lou Reich, Jeanne Wilson, and Library Director Joanne Kelly

Members excused: Lynn Keough

1. The meeting was called to order at 2:01 PM by President Kim Egenhofer
2. Adoption of Agenda: Kim requested that a discussion of the “Read with Animals” event at a Moose River Farm be added to the previously distributed agenda. The topic was added as agenda item 7(b). The amended agenda was approved on a motion by Katie, seconded by Sue.
3. Approval of June Meeting Minutes: The previously distributed minutes were approved as presented on a motion by Mary Jane, seconded by Jennifer.
4. Approval of Treasurer’s Report: (copy attached).

For June: Disbursements were \$1,508.32. Receipts were \$1,151.00, which included \$1,000 from the Inlet School District. The checking account balance as of June 30, 2025 was \$38,433.47. The Certificate of Deposit balance was \$25,073.57. The total of all funds as of June 30, 2025 was \$63,507.04.

The June report was approved on a motion by Jean, seconded by JoAnn.

Katie reported that the seven-month certificate of deposit has been renewed at a rate of 3.6%, to mature in January 2026.

Katie advised that the cyber liability insurance and the directors/officers, crime and unemployment practices insurances have been renewed with no rate increase. Cyber liability insurance rate is \$786, and directors/officers, crime and unemployment practices insurances are a total of \$1,219.

5. Library Director’s Report: Joanne distributed her report (copy attached) and reviewed each item. Joanne reported that the Adirondack Center for Writing had delivered a poetry machine, which dispenses a poem when activated (free of charge). Visitors are enjoying the machine.

Joanne displayed a sample adhesive sticker that was designed by Keith Kelly, featuring a picture of the library building, and inquired whether the Board would like her to order

100 of the stickers to sell as a fund-raiser. It was suggested that the library's website address be added to the sticker. The Board voted to approve the purchase of 100 adhesive stickers, as designed with addition of website address, on a motion by Katie, seconded by Becky.

Reggie Chambers notified Joanne that the Historical Society has One Square Mile of Hope posters from previous years and asked if the library would like to display them. The Board declined the offer.

6. OLD BUSINESS:

- a. Inlet Area Community Task Force: Jennifer reported that there is no news at this time.
- b. Grants Update: Jennifer advised that there is no word yet on the application submitted for the Lake Placid Education Foundation grant program, entitled "Easy Access for All", for funding to assist with the automatic door project. Award announcement scheduled for mid-July.

Jennifer reported that a grant opportunity is available through the Adirondack League Club Community Fund. Application due July 31. Small stackable chairs and a new rug for the children's area were suggested as possible needs.

The Board will schedule a brain-storming session for the fall to discuss possible grant projects. As the Long-Range Plan is due to be updated in 2026, it is a good time to evaluate how grant projects support the goals developed for the updated plan.

- c. Window Replacement Update: Joanne reported that there is no further information on the delivery of the windows. JoAnn will reach out to Todd for an update and remind him that a certificate of insurance is needed.
- d. Inlet Historical Society Presentation on Library: Sue reported that she has been working with Charles Herr on the presentation and handed out a draft outline of presentation topics for Board input. The presentation is scheduled for August 27 at 6:30 PM in the IVES Building.
- e. Library Director Job Description: As Joanne has not reviewed the draft job description and samples distributed, this item was tabled until the September meeting. Sue provided a copy of a job description she located that was drafted in November 2014. Jeanne will make copies and distribute to the Board.
- f. Arts in the Park: Inlet's Arts in the Park event is scheduled for July 19 and July 20 from 10:00 AM to 5:00 PM. The library will be open both days from 10:00 AM to 2:00

PM. Joanne will need volunteers to assist with both days. Mary Jane and Becky will cover July 19 from 10:00 to 12:30, Mary Lou will cover July 19 from 12:30 to 2:00, and Kim will cover July 20 from 10:00 to 12:30.

- g. Monitor/Soundbar Update: The large monitor and related equipment for Trustee training presentations and community programs through the Drucker-Harris Legacy Fund at Adirondack Foundation Generous Acts Grant have been received. The Blu-Ray player will be ordered. Tom and Jeanne Wilson will install the equipment on a Sunday (when the library is closed) when schedules allow.
- h. Print Donation Sales: Reggie and Paul Chambers have donated prints by artist Walter Hagues to the library to sell as a fund-raiser. Joanne reported that two of the large prints have been sold.
- i. Annual Ice Cream Social: The annual event is schedule for Sunday, August 3 from 1:00 to 3:00 PM. Kim reported that the ice cream, fudge and whipped cream have been ordered from Kalil's. Jeanne has picked the strawberries, and they are in her freezer. Joanne will check the stock of bowls, spoons and napkins, and order as necessary. Sue will pick up the fudge and start it heating the morning of August 3. JoAnn and Mary Jane will bring their electric coolers. Board members should arrive at 12:15 on August 3 for set up.

## 7. NEW BUSINESS:

- a. Courtyard Sealing: Reggie Chambers advised Katie that the courtyard was sealed two years ago, and it is time for re-sealing. Kim will contact Josh Kelly, who cleans the library windows, to see if he is interested in power-washing and sealing the courtyard. Katie also noted an advertisement she has seen about power-washing, if Josh is unavailable. The sealing should be done this fall.
- b. Read with Animals at Moose River Farm: Kim reported that Ann Phinney would like to again host this fund-raiser for the library. Potential dates were discussed. Kim will review dates with Ann and report back. A date in September 13 was suggested.

## OTHER:

As a follow-up from the June meeting, regarding the "For Sale" sign in front of the Woodgate Library or Post Office, JoAnn reported that the Post Office building is for sale, but the Post Office holds a lease for the building and will not be moving.

Jennifer reported that Barbara Thibado has been occupied but will get to the window displays soon.

Jeanne asked Board members that have deer-resistant perennials growing in their gardens to think about sharing with the library garden. Get plants to Jeanne so she can plant and note location of new plants.

Next Regular Meeting will be Thursday, August 21, 2025 at 2:00 PM at the Inlet Town Hall

Meeting adjourned at 3:25 PM on a motion by JoAnn, seconded by Mary Lou.

Respectfully Submitted,  
Jeanne Wilson, Secretary

DRAFT