

Minutes of the Inlet Public Library Board Meeting

Thursday, May 23, 2024

Members present: Ellie Andrews, Sue Beck, Jean Bird, Jennifer Blakeman, Katie Chambers, Reggie Chambers, Kim Egenhofer, Mary Jane Lasher, Jeanne Wilson, and Library Director Joanne Kelly.

Members excused: Becky Hasemeier, and JoAnn Meneilly.

The meeting was called to order at 2pm

The agenda was approved (with the addition of 3 items to be presented before the Old Business items), on a motion by Mary Jane, seconded by Reggie.

March Minutes previously distributed were approved with one correction on a motion by Katie, seconded by Mary Jane.

Treasurer's Report: Katie reviewed both the March and April reports, previously distributed (copies attached). Katie reviewed each report line by line.

For March: Disbursements were \$781, and receipts were \$1,303.25 which includes \$1,000 from the John L Greco Fund. The checking account balance as of March 31 was \$43,876.34. The Certificate of Deposit remains at \$15,516.02. The total of all funds as of March 31, 2024 is \$59,392.36. The March report was approved on a motion by Jean, seconded by Jeanne.

For April: Disbursements were \$1,238.21 which included a duplicate payment to Inlet Department Store, credit received. Receipts were \$74.51. The checking account balance as of April 30th was \$42,712.64. The Certificate of Deposit remains at \$15,516.02. The total of all funds as of April 30, 2024 is \$58,228.66. The April report was approved on a motion by Jean, seconded by Jeanne.

Katie reported that the Annual Finance Report (AFR) (formerly the AUD report) has been submitted to the NY State comptroller's office. The IRS report has also been submitted.

Library Director's Report: Joanne distributed her report (copy attached) and reviewed each item. Joanne requested approval to purchase another season pass for Adirondack Experience for \$75. A motion by Sue to purchase the season pass for Adirondack Experience, seconded by Jennifer was approved. Jeanne will post the availability of the pass on Facebook.

Three new agenda items:

1. Sara Dallas will attend the next Board meeting on June 20th.
2. Anne Phinney of Moose River Farms (MRF) has suggested the library do another fundraiser at the farm. After discussion the date suggested is Saturday July 6th from 2-4 pm. It was decided to do 4 different readings: repeating the Wonky Donkey and the Lama in Pajamas and adding a book about horses and one about turkeys.

Refreshments would be lemonade and cookies. Kim will finalize the date and times with Anne. Readers and final arrangements will be decided at the June meeting.

3. JoAnn Meneilly needs to step down as Secretary but will remain on the Board. Jeanne will assume the secretarial duties along with her duties as Vice President.

OLD BUSINESS:

1. Windowsill Estimate: Joanne has not heard from John Townsend. After discussion and concern the windowsills need repairing before the fall/winter Jean will contact Wesley Lamphere for an estimate.
2. Phone System/Cabinet: Joanne has not been able to reach Matt who had anticipated installing the cabinet in April. Jean will contact Wesley Lamphere for an estimate and to see if he could coordinate installation with Matt.
3. General Liability Insurance: Katie reported no further information.
4. Inlet Task Force (ITF): Jennifer reported that the Community Garden is up and running. Educational programs are being scheduled. The crocheting group is just ending. Upcoming programs/classes include composting, mushroom growing/preserving and canning/freezing techniques. The ITF would like to do something at the library. Dan Kiefer Bach could conduct a hands-on class using computers to make flyers. Attendees could bring their own laptops or use the library public computers.
5. ADK Foundation Generous Acts Grant update (computers): Jennifer reported that Joanne has ordered 2 new laptops for Trustee use. As stated in the Director's Report the final cost should be \$2,480. The library has received a check for \$2,150 from the grant Jennifer submitted.
6. Construction Grant update (automatic door): Jennifer reported the installation of an automatic door is problematic. Alternatives may be better such as a buzzer for someone who needs help opening the door. It was suggested that SALS may have ideas.
7. Summer Reading Program: Sue reminded the board this is Story Time for Children, not the library's summer reading program. Sue is in touch with Sarah Kucko and Melissa Quinn who are thinking of conducting the reading of a story and doing a small craft every other week. They are to contact Joanne for scheduling. Sue will assist as needed.

NEW BUSINESS:

1. Spring Clean Up: Jeanne and Kim have already taken care of the courtyard and gardens and will coordinate the purchase and installation of a new soaker-hose. After much discussion Jeanne made a motion to hire a window washer to clean the windows, screens, windowsills, inside and out at a cost not to exceed \$1,000. Reggie seconded the motion which was approved. Board members were asked to contact Kim or Joanne with suggestions for a window washer.
2. Grant Wish List: Tabled until June.
3. Nick Grimmer-Community Foundation: Nick spent an hour with the board explaining the services the Community Foundation can provide to not-for-profits,

(see attachments). He reviewed Investment opportunities which would require \$25,000 from us. He also discussed fund raising tools and marketing support for which there is no fee. He reviewed how they help not-for-profits raise money and how donors can save tax implications by giving their holdings to The Community Foundation who liquidates the value to dollars. We could also list specific needs which donors can seek and donate partially or fully to the specific need. On September 20, 2024 The Community Foundation is conducting a one day program "Mohawk Valley Gives" where donors can review the needs of registered organizations and choose to which organization they wish to donate. To register include the name of the organization, tax ID, address and contact person. The deadline to register is May 31,2024. After discussion registration for Mohawk Valley Gives was approved on a motion by Katie, seconded by Jeanne. Katie will submit the registration.

NEXT MEETING will be Thursday, June 20, 2024 at 2 pm.

Meeting adjourned at 4:10 pm on a motion by Sue, seconded by Jean. All in favor.