

Minutes of the Inlet Public Library Board Meeting
Thursday March 21, 2024

Present: Katie Chambers, Jean Bird, Sue Beck, JoAnn Meneilly, Becky Hasemeier, Kim Egenhofer, Mary Jane Lasher, Ellie Andrews, Jennifer Blakeman, Director Joanne Kelly
Excused: Reggie Chambers, Jeanne Wilson

Meeting called to order at 2:00 pm by President Kim Egenhofer

Motion by Sue Beck and seconded by Jean Bird to adopt the March agenda. All in Favor

Minutes

JoAnn reported the minutes went out to board members and asked if there were any corrections to the Minutes.

Motion by Mary Jane Lasher and seconded by Sue Beck to accept the minutes of the February 15, 2024 meeting. All in favor.

Treasure's Report

Katie reviewed the February 2024 Treasure's report with the board. (Copy attached)

Checking Account balance. \$43,354.53

Certificate of Deposit. 15,516.02= Total \$ 58,870.55

Motion by Jean Bird seconded by Ellie Andrews to accept the Treasurer's report for February 2024. All in Favor.

From discussion at the February meeting, Katie passed out three pages to board members from the SALS Inlet Public Library 2023 Operation Statement showing comparison figures from other Libraries. Board reviewed the comparisons and were pleased our library showed growth on our website and overdrive. (Copies Attached)

Library Director's Report

Joanne said the kids loved decorating their kites and there was a great turnout for the Frozen Fire & Lights with 126 people visiting and \$211 in book sales.

Motion by Mary Jane Lasher to place a 1/4 page ad in the Adirondack summer guide seconded by Becky Hasemeier. All in Favor.

Upon request, Motion made by Katie Chambers for Director Joanne Kelly to attend a book Repair workshop April 29, 2024 for \$10 plus hours paid and mileage reimbursed provided she gets a sub for the Library. All in Favor

The Inlet Task Force has requested to have gardening books donated by Holly Koeppel processed and checked out through the library. Board in favor of doing that.

Joanne showed the board fabric corner book marks donated by Patty Wittmeyer and has a donation of \$3 on them. Board agreed and they were a nice idea. A thank you note will be sent to Patty.

Joanne also showed the board the stickers, ducks (with removable sunglasses), materials and books she has for the eclipse.

Her report reminded the board of SALS Annual Meeting Monday, May 20, 2024. Discussion followed with Motion by Katie Chambers for the library to pay for the Board Director and any Board member wishing to attend SALS Annual Meeting, May 20, 2024 up to \$50 a person with mileage reimbursement up to \$50. Seconded by Mary Jane Lasher. All in Favor

February Library usage numbers concluded her report. (Copy Attached)

Old Business

Windowsill Estimate: Kim reported nothing as yet.

Phone system/Cabinet:

Joanne reported Matt Miller has switched our phone over to the town system and it is working. The library should no longer be billed through Frontier. Matt said he would install the cabinet over the wires in April. Our Internet and phone is now under Eagle Wireless. Board discussion followed in regard to SALS IT and Matt getting together so everything works properly between them.

General Liability Insurance: Katie reported nothing new.

Community Foundation:

Katie reported Nick Grimmer was unable to attend this meeting and will check on another time.

Inlet Task Force:

Jennifer reported the crocheting craft is well attended and other craft events are upcoming. She said the task force will partner with the library when it gets closer to being open daily. The task force is on Facebook and the Library Website.

ADK Foundation Generous Acts:

Jennifer reported submitting, with the help of Katie the grant for three laptop computers for the officers to do library business on. We will not know if it is accepted until April. No extra software was requested then what comes on them. Discussion followed with Katie saying these laptops should be set up by SALS so they have their security protection. Motion by Katie Chambers upon grant approval of the laptops, giving Joanne Kelly and Kim Egenhofer permission to move forward due to no April board meeting, seconded by Sue Beck. All in Favor. The board thanked Jennifer for completing the grant.

Construction Grant (automatic doors):

Jennifer reported this grant is very complicated. Discussion followed with the deadline being June 2024 and other questions on where to begin. Parks Manager Mike Bartolotti suggested the company Utica Door. There are requirements of having a quote and background materials prior to the application. Katie said she had completed a construction grant and it should be on file. Motion by Katie Chambers to contact Utica Door and other resources for information on installing automatic doors for the Library. Seconded by Jennifer Blakeman. All in Favor.

Total Eclipse April 8, 2024

Joanne said Library hours will be 10AM - 4PM. She has a supply of eye glasses to give out and reviewed the craft project. Mary Jane volunteered to help that day and said she has 100 eclipse cookies made by Jeanne in her freezer. Board discussion followed on there is no knowledge of how many people or traffic there will be. Joanne said she will set the white sandwich board out and the restroom will be available and felt people would be at the library prior to going elsewhere to see the eclipse.

Hosting IABA :

Kim reported the dates of August 6 or September 3 are open for us to host the IABA. Board decision after discussion was to host on August 6. Refreshments will be discussed at a later date.

Summer Reading Program

Sue suggested a change and the board agreed for the program name to be Story time at the Library so it didn't confuse people with Joanne's summer reading program.

She reported meeting with Sarah Kucko and Sarah would include all children ages if Melissa Quinn could help her. They would read a book and do a craft for about an hour. No time or date frame has been set up as yet. Discussion followed with decision that Joanne will meet with them to make a schedule and plan.

New business

Trustee Roster:

Kim handed out a new member roster Jeanne has put together including term expiration and date oath of office. Katie had a question in regard to the term expires and oath taken dates. She will check with Jeanne in regard to this.

Other:

Jennifer asked if board members had taken the survey from SALS IT Jack Scott. Kim felt not knowing the answers to some of the questions. Other board members said with us being so small we don't have the resources available.

Jennifer showed the board a sample of Trustee Educator Completion form. Board compared it with the form on file to be about the same. Jennifer turned in a completion form for an attended program.

Next Meeting

Kim set the next meeting for May 16, 2024 at 2 PM at the Inlet Public Library.

Meeting Adjourned 3:50 PM with Motion by Mary Jane Lasher and Seconded by Ellie Andrews All in Favor.

Respectfully submitted,
JoAnn Meneilly