

Minutes of the Inlet Public Library Board Meeting
Thursday February 15, 2024

Present: Katie Chambers, Jean Bird, Sue Beck, JoAnn Meneilly, Jeanne Wilson, Becky Hasemeier, Kim Egenhofer, Mary Jane Lasher

Excused: Reggie Chambers, Jennifer Blakeman, Ellie Andrews, Director Joanne Kelly

Meeting called to order at 2:00 pm by President Kim Egenhofer

Motion by Sue Beck and seconded by Becky Hasemeier to adopt the February agenda. All in Favor

Minutes

JoAnn reported the minutes went out to board members and asked if there were any corrections to the Minutes.

Motion by Katie Chambers and seconded by Jeanne Wilson to accept the minutes of the January 18, 2024 meeting. All in favor.

Jeanne reported that she has filed all the 2023 minutes with attachments and placed them in the file cabinet and on our website.

The board gave a big thank you to Jeanne for bringing us up to date.

Treasurer's Report

Katie reviewed the revised December 2023 Treasurer's report to include CD interest earned and correct CD closure. (Copy attached)

January 2024

Checking Account balance. \$43,569.97

Certificate of Deposit. 15,516.02= Total \$ 59,085.99

Jeanne asked if the \$375 in donations are broke down by names. Katie said yes, they are on file for anyone who wishes to see them but for the monthly report she only shows the names unless it is an annual donor or special donation.

Motion by Jeanne Wilson seconded by Jean Bird to accept the Treasurer's report for January 2024. All in Favor. (Copy Attached)

Katie gave each board member a copy of the Inlet Public Library 2023 Operating Statement and reviewed it line by line. (Copy Attached)

Library Director's Report

Kim passed out and reviewed Joanne's February report due to Joanne's absence. Katie gave each board member a copy of the Inlet Public Library 2023 Operating Statement and reviewed it line by line. Kim and the board thanked Katie and Joanne for completing the Annual Report. Kim said Jennifer was also able to get figures needed for the laptops grant. Jeanne asked if the annual report tracked numbers compared to last year. Katie said it does and reviewed the comparison with many figures being more then the year previous. Katie also said the report does comparisons with other libraries and shows all SALS memberships and their numbers. Motion by Jean Bird to accept the Inlet Public Library 2023 Annual SALS report seconded by Mary Jane. All in Favor. (Copy Attached)

Joanne thanked everyone for taking down the Christmas decorations and for those who helped clean the shelves and put the books back up in the used book room. The board thanked Joanne and Casey for a really nice job building new shelving, using our left-over shelving to replace the metal shelving in the used book room.

In Joanne's report the Inlet Loons are asking local businesses to purchase a banner for \$100 to hang at Fern Park. Discussion by the board felt it not appropriate for the library to do. We could possibly support them in some other way.

The American Legion asked if we would host a free coffee and donut hour after the wreath laying on Memorial Day. They would reach out to Blue Line and White Pine bakery for donations. Discussion by the board felt it would bring people in and approved the request.

Old Business

Windowsill Estimate: Kim reported nothing as yet.

Phone system/Cabinet: JoAnn reported speaking to Supervisor Frey and he said he would speak to Matt about getting the cabinet placed over the wires in the library. Supervisor Frey got back and said Matt told him the same as he had told Joanne, he will when the phone number is changed by Spectrum.

General Liability Insurance: Katie reported nothing new.

Community Foundation: Katie reported Nick Grimmer a member of the Foundation will attend our March 21st meeting beginning at 3 PM.

Unite Against Book Ban:

Jeanne reported we partnered with Unite Against Book Bans at the last meeting and they have gotten back with us to pass a Resolution supporting Unite Against Book Bans and for Kim to sign. Motion made by Mary Jane Lasher authorizing Kim Egenhofer to sign Unite Against Book Bans resolution to protect the rights of everyone to access a variety of books, in libraries and elsewhere Seconded by Sue Beck. All in Favor (Copy Attached)

ADK Foundation Generous Acts: No report

Construction Grant (automatic doors): No report

Inlet Area Community Task Force : No report

Hosting IABA : Kim reported the March date set for the meeting was filled. Board decision was to hold it May 7, 2024. Refreshments will be discussed at the next meeting.

Signature Cards: Kim reported the signature cards have been updated by all the officers.

New business

Trustee Roster: Jeanne thanked everyone for getting their information to her. She passed out a copy to everyone. Katie suggested the date the board member took their oath of office be placed on the roster also. This information is reported to SALS and the Town Clerk. Jeanne will add them to the roster.

Training: Jeanne said the members should of received an email listing this year's training sessions. She reminded members if they take a training class to fill out the form in the red folder at the library desk. She said she would be away for the next two meetings but will have her computer to stay in touch. Upon her return she will check into a required sexual harassment training session and other training sessions if members wish to do a group session. Remember trustees are required to complete two hours of training sessions each year.

Summer Reading Program-Inlet Youth Commission: Sue reported serving on the youth commission and noted how hard it has gotten to find staff for the town's summer programs.

She said however youth commission members Melissa Quinn and Sarah Kucko offered the idea to possibly have a story hour and crafts for the children at the library. Sue offered to help as well. Board members thought it would be a great idea. She will report back after talking with the ladies.

Frozen Fire and Lights: Kim said Joanne has contacted Adele at the Information Office to order the Ice Sculpture for the Library. The library will be open for Children to decorate and pick up their kites until 2 PM on the 24th. Becky and Mary Jane will help Joanne with the kites and used book room between 10-2 PM.

Total Eclipse 04/08/2024: Kim said on the Director's report Joanne has a picture of a sticker she designed for the eclipse giving different price points. Discussion on how many to order with Motion by Jeanne Wilson to authorize Joanne Kelly to purchase 120 stickers for \$39.99 seconded by Katie Chambers. All in Favor. Joanne has also ordered little ducks with sunglasses that she uses for Find the duck in the Library.

Jeanne explained there will be a children's project using black card stock to draw an eclipse with chalk and decorate with stickers.

Jeanne brought prototype homemade eclipse cookies that she will make for the day of the eclipse.

Members thought they were very good. She will bake 100 cookies and have them ready for someone to bring as she will be away.

Becky will be decorating our bulletin board for the eclipse.

Annual Joint Automation Project: Kim had the board review the agreement between the Mohawk Valley Library System and the Southern Adirondack System. Motion by Sue Beck for Kim Egenhofer to sign the Annual Joint Automation Project for 2024 seconded by Becky Hasemeier. All in Favor (Copy attached)

Other: Jeanne reported on "The Lord of the Light" book read by the Book club. During discussion of the book she said it was such a fresh perspective given by Russ Haynes. He is a retired English teacher and taught his students this book.

Sue Reported that she has completed the 2023 Library Scrapbook.

Next Meeting

Kim set the next meeting for March 21, 2024 at 2 PM at the Inlet Public Library.

Meeting Adjourned 3:40 PM with Motion by Sue Beck and Seconded by Becky Hasemeier. All in Favor.

Respectfully submitted,
JoAnn Meneilly