

Minutes of the Inlet Public Library Board Meeting
Thursday January 18, 2024

Present: Katie Chambers, Jean Bird, Ellie Andrews, Sue Beck, JoAnn Meneilly, Jeanne Wilson, Becky Hasemeier, Jennifer Blakeman, Kim Egenhofer, Library Director Joanne Kelly

Excused: Reggie Chambers, Mary Jane Lasher

Meeting called to order at 2:00 pm by President Kim Egenhofer

Minutes

Motion by Sue Beck and seconded by Becky Hasemeier to accept the minutes of the November 16, 2023 meeting. All in favor.

Treasure's Report

Katie reviewed the November 2023 Treasure's report due to no meeting held in December. (Copy attached)

Checking Account balance.	\$33,291.83
Certificate of Deposit.	25,410.06 Total \$ 58,701.89

Motion by Jean Bird seconded by Becky Hasemeier to accept the Treasurer's report for November 2023. All in Favor.

Katie reviewed the December 2023 Treasurer's report. (Copy attached)

Checking Account Balance.	\$44,123.25
Certificate of Deposit.	25, 410.06 Total \$ 69,533.31

Motion by Sue Beck and seconded by Ellie Andrews to accept the December 2023 Treasurer's report. All in Favor.

Library Director's Report

Joanne passed out and reviewed her report for November and December. (Copy Attached)

During Christmas on Main Street, Joanne and Kim discussed purchasing a laminator machine to use for making book cover ornaments and selling them as there is interest in the ornaments we put on the Christmas tree. The machine cost is \$26 and 200 sheets are \$17. However, copyright laws will prevent us from being able to sell the book cover ornaments. Becky said she has one if ever needed.

Joanne said she and Jeanne discussed the need for Jeanne to have a laptop for her upkeep of the Library website and Facebook. Cost estimate would be about \$1244. It then would be covered under our cyber insurance. Jennifer said there may be a grant that would cover that cost. Discussion by the board with Motion by Katie Chambers for Jennifer to make application to the Adirondack Foundation Generous Act for a laptop computer seconded by Sue Beck. All In Favor. Application is due February 13, 2024.

Christmas decorations will be taken down 1/20/24 by members Kim, Jeanne, Becky and JoAnn. Lights will be left up until after Frozen Fire and Lights.

Jean and Joanne suggested an automatic door opener be installed as our door is heavy and difficult for the elderly, handicapped, and those with strollers. Discussion continued on the need for both doors to be done and who to contact in regard to specifics. American Library Association was suggested to check on for construction. Also, to check with Inlet Zoning Officer. Jennifer said a construction grant may be available through SALS with an April 1, 2024 deadline. Katie said she did the last construction grant and would help Jennifer on this one.

Old Business

Windowsill Estimate: Joanne reported no estimate has been received.

Phone system/Cabinet: Joanne said she checked with Matt Miller and he is still waiting for Spectrum to switch phone numbers. Discussion continued on how to move forward to get the issue taken care of. Kim and JoAnn were directed to meet with Supervisor Frey in regard to the matter.

General Liability Insurance : Katie reported nothing new.

Community Foundation : Katie reported a member of the Foundation will reach out and do a presentation possibly February or March.

Inlet Area Community Task Force : Jennifer reported the task force has started classes the Third and First Thursday of each month. There was just a class making homemade potpourri. Upcoming classes will be card making and crocheting. Publicizing the events was discussed with Joanne offering to print off a flyer and post it and offered the library overflow if needed, not to coincide with any other meeting. Jennifer said they are working on a newspaper article. Kim said anything we could do to get the library more involved would be helpful. Joanne suggested she could do a summer program at the school. Jeanne said we could use our website and Facebook.

NEW BUSINESS

Website Update: Jeanne said she and Joanne met with Jack Scott at SALS and is happy to report the Library Policies, Minutes, and Members are all up to date on our website. The board members gave a huge thank you for getting us all up to date. Jeanne said herself, Kim and JoAnn met and reviewed Trustees Duties and Responsibilities in the new handbook. They found that our draft meeting minutes must be uploaded to our website within two weeks of the meeting, then approved minutes will be posted. JoAnn will now get her draft minutes to Jeanne and Jeanne will put the draft on the website. Jeanne said our Agenda will also be posted on the website. Jack Scott spoke about revamping our website. Jeanne asked the members to check out other library websites and give feedback. Joanne will reach out to SALS for a Google update on the Library computers. Jeanne will be away from mid-March to Mid-May but will be able to keep our website up to date while gone. Ellie said she has a new email address. Jeanne said she would set up a new sheet with member information.

Hosting IABA : March 5, 2024 at 6:30 PM was set for IABA meeting. Joanne will check with Adele for this date.

Frozen Fire and Lights Ice Sculpture : Kim asked if the board wanted to have an ice sculpture the weekend of Fire and Ice. Last year's cost was \$350. Jeanne asked if we have input as what it would be. Joanne will check on that and find out when they need the money for the sculpture. Motion by Jeanne Wilson, seconded by Katie Chambers for Joanne Kelly to order an ice sculpture. All in Favor.

Unite Against Book Ban: Jeanne said Sara Dallas brought this up at our November meeting and Kim felt we should put it on the Agenda. Jeanne reported she sent out an email to the board giving some information about the campaign, a link to the website, and attached a sample resolution that could be adopted. On the email was a list of the Library's that have joined. Discussion followed with Motion by Katie Chambers to become a partner with Unite Against Book Bans.com, seconded by Becky Hasemeier. All in Favor.

Signature Cards: Kim reported new signature cards are in the works at Community Bank for the Library Officers.

Eclipse : Kim, Jennifer and Joanne spoke in regard to the upcoming eclipse. Joanne said she has 25 eye glasses and would try to get more. Discussion followed with Joanne saying she would keep the Library open until 4 PM April 8, 2024. Ideas were discussed on what the Library would offer with possibly an art project for the kids and eclipse cookies. More will be discussed at the next meeting.

Next Meeting

Kim set the next meeting for February 15, 2024 at 2 PM at the Inlet Public Library.

Meeting Adjourned 3:35 PM with Motion by Sue Beck and Seconded by Jennifer Blakeman. All in Favor.

Respectfully submitted,
JoAnn Meneilly