Minutes of the Inlet Library Board Meeting

Thursday November 16, 2023

Present: Mary Jane Lasher, Jean Bird, Ellie Andrews, Sue Beck, JoAnn Meneilly, Jeanne Wilson, Becky Hasemeier, Jennifer Blakeman, Kim Egenhofer, Library Director Joanne Kelly, Sara Dallas, Director of SALS

Excused: Reggie Chambers, Katie Chambers

Meeting called to order at 2:10 pm

Minutes

Motion by Jeanne Wilson and seconded by Sue Beck to accept the minutes of the October 21, 2023 meeting. Carried

Treasure’s Report

Mary Jane reviewed the October 2023 monthly report due to Katie’s absence. (Copy attached)

Checking account balance. $ 27,960.65

Certificate of Deposit. $25,410.06

Total: $53,370.71

Jeanne asked about book purchase from the donation jar. Joanne explained she purchased a book from an author attending Adirondack Kids Day at the Library.

Sue asked about checking with Reggie as to what cleaning supplies she used for the courtyard for future reference.

Motion by Jean Bird seconded by Kim Egenhofer to accept the Treasurer’s report for October 2023. Carried

Mary Jane turned the meeting over to Sara Dallas Director of SALS. Sara thanked the board for all they do for the Library. She said it is nice to see new faces and those on the board since I have been with SALS. You serving on the board is greatly appreciated.

She said SALS has 34 member libraries that we provide support to you, staff and friends. SALS budget is 100% funded by the NYS budget. This coming year your monthly budget payment to SALS has gone down to $163.35. This monthly fee helps pay for six IT professionals that are there to help with computers. They are on call 24/7.

Sara reviewed that each trustee must complete 2 hours of webinar training each year. Mary Jane was pleased to report each trustee has completed this requirement for 2023. Jeanne Wilson set up a spreadsheet to track each trustee’s training and notified them of webinars available.

Sara said your new handbook has replaced the 2018 edition.

Our Collection Development Policy was discussed in detail with suggestions made by Sara on how to handle those who challenge books in our library. When discussing the book banning issue Sara noted a group called “Unite Against Book Bans” that our Library trustees may be interested in.

Sara said the 2024 SALS Budget has been approved for small construction projects and mentioned a library starting one in a garage and mentioned the Inlet Library beginnings.

She recommended we talk to our Senator and Assemblyman letting them know all that SALS does for us.

Sara told the board of a Spring Association of Rural and Small Libraries conference in Springfield Massachusetts that she encouraged attending. The conference touches on the importance of small libraries.

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OLD BUSINESS

Updates

Mary Jane was happy to report the fifth and last window has been installed on the stairway going up to Risley&Townsend’s Office.

However no updates as yet on cabinet installation for the phone system, General Liability Insurance or estimate on Library windowsill repairs. Jennifer reported the windowsill repair and other repairs to the building were discussed at the last Town Board meeting.

Library Fund-Raising Initiative

Mary Jane said Deb Haynes had given her an idea for Fundraising. She has passed it on to Kim Egenhofer who will look into it.

NEW BUSINESS

Investment Policy

Mary Jane reviewed the investment policy with the board. Motion by Sue Beck seconded by Jeanne Wilson to renew the Investment Policy as is at this time. Carried.

Christmas on Main Street 11/24,25,26

Decorating the Library for Christmas was set for 11/20 at 2PM for those that can come. Barb Thibado will do some decorating prior to that. Times were set for trustee coverage.

Inlet Area Community Task Force (IACTF)

Jennifer reported on programs held by IACTF. She discussed the Library partnering with them to share programs. Discussion followed with board in favor of looking into different programs.

Trustee Handbooks

Mary Jane passed out an email stating copies of the 2023 edition of Handbook for Trustees of NYS have been received and a listing some of the changes and highlights in the 2023 edition.

Updated Board Members Directory

Mary Jane passed out an updated member directory to those present.

Director’s Report

Joanne passed out and reviewed her monthly report. (Copy attached) She asked about reordering library pens with the board in favor of reordering purple pens at $.79 each.

Oath of Office

Mary Jane administered the Oath of Office to Trustees Ellie Andrews and Jennifer Blakeman, term to 11/28

Mary Jane administered the Oath of Office to President Kim Egenhofer term expiring 11/27 and Oath of Office to Vice President Jeanne Wilson term expiring 11/26. All signed their oaths.

Mary Jane then turned the meeting over to new President Kim Egenhofer.

The board gratefully thanked Mary Jane and Sue Beck for their many years of service and pleased they will continue on the board. Kim presented them with a beautiful bouquet of fresh flowers.

Next Meeting

Kim set the next meeting for January 18, 2024 at 2 PM at the Inlet Public Library. She said we are required to hold ten meetings a year and instead of January, she has set April with no meeting to be held. She stated she plans to put together an agenda and meet with the Library officers.

Respectfully submitted,

JoAnn Meneilly Secretary

Meeting Adjourned 4:00PM with Motion by Mary Jane Lasher and Seconded by Sue Beck. Carried. Next Meeting Thursday January 18, 2024 at 2:00 PM at the Inlet Public Library