

## Minutes of the Inlet Library Board Meeting

Thursday, May 18, 2023

Members Present: Ellie Andrews, Sue Beck, Jennifer, Blakeman, Katie Chambers, Kim Egenhofer, Becky Hasemeier, Mary Jane Lasher, Jeanne Wilson and Library Director, Joanne Kelly.

Members Excused: Jean Bird, Reggie Chambers, and JoAnn Meneilly

The meeting was called to order at 2:38 pm.

April Minutes: The minutes, previously distributed, were approved on a motion by Jeanne, seconded by Ellie.

Treasurer's Report: Katie reviewed the Treasurer's report, previously distributed (copy attached). Most of the disbursements were for the flooring and shelving project. A full accounting will be done at the June meeting. In summary: The checking account ending balance was \$30,400.75; the savings account ending balance was \$15,397.94; the Certificate of Deposit balance was \$10,010.22 for a total balance as of 4/40/2023 was \$55,808.92. The Treasurer's report was approved on a motion by Sue, seconded by Kim.

### OLD BUSINESS:

New flooring & Shelves: As Kim put it: "The flooring is done!" Kim wanted to thank the committee, JoAnn, Jeanne, and Joanne as well as the volunteers: Jim & Lynn Keough, Leo and Linda Fadel, Gordy Rudd, and Keith Kelly for all the hard work they put in to bring this project to completion. All at the meeting expressed their appreciation to the committee and volunteers with special thanks to Kim for the outstanding job she did in coordinating all the many pieces involved.

Liability Insurance update: SALS is working on an application for member libraries. There is still no estimate on the cost or when the process will be completed. Katie is staying on top of this.

Inlet Library definition: Katie distributed 4 handouts (copies attached). The first handout taken from the Handbook for Library Trustees, pointed out that most of us are confused as to what type of library we operate. The second handout reviewed detailed definitions of the 4 types of public libraries: Association Library, Municipal Public Library, School District Public Library and Special District Public Library. As the board reviewed these it seemed that Inlet was perhaps a combination of Association and Municipal Library. However, the third handout, a chart of each library within SALS lists Inlet as a Public Town Library. The fourth handout, a clarifying e-mail from Sara Dallas states: "Your library is incorporated because your library has a charter." Sara further stated we are a "Non-profit, municipal public library (which is a governmental entity) incorporated by the State Education Department".

Annual SALS dinner: Joanne and JoAnn attended the SALS Annual dinner. The annual dinner is an opportunity to meet and talk with staff from SALS and members of other libraries. The presenter, Lauren Moore spoke about Digital Equity. Mary Jane reviewed Sara Dallas's e-mail regarding the upcoming roundtable conversation being held on June 9<sup>th</sup>. If interested Mary Jane will forward the registration instructions.

Library Board Dinner: The library pot-luck dinner will be held on Thursday, June 8<sup>th</sup> at 5:30 pm at Jean Bird's home. Jean will provide the ham and beverages. The menu is: Kim & Jennifer—appetizers; Ellie—corn casserole; Joanne—taco salad; Mary Jane—broccoli salad and 4 deserts from Jeanne, Katie, Sue and Becky. Mary Jane will check with Reggie and JoAnn. Joanne will invite Holly, Sue, and Debbie to join us. Everyone may bring a spouse or friend. Jean needs to know the final count.

NEW BUSINESS:

Recognition for Fadels, Keoughs, Gordy and Keith: The board wanted to express their appreciation for the time and work these volunteers put in helping with the flooring and shelving project. After much discussion the board agreed on the following: recognition on the bulletin board Becky is creating drawing the public's attention to our new floor and shelves, recognition in a newspaper article Joanne will submit to the local paper and having them join us at the library's annual pot-luck dinner.

Open House: After much discussion the board decided to combine an open house to celebrate the new floor and shelves with the ice cream social. The date will be Sunday, July 16<sup>th</sup> from 1-3. By July summer patrons should be here. There is no reason the ice cream social must be in August. It was agreed that the book sale would go on at the same time and the serving of ice cream would move to the main counter. Details will be worked out in June.

Phone & Fax system: Katie pointed out that the Frontier bills have been going up. It is probably time to switch to Spectrum. Joanne and Katie spoke with Matt who set up the Town's system. The equipment is in the library, and we understood we would also be connected and given 2 free lines. Matt says it will take from 1-3 months to get Frontier to make the switch. Matt will follow up.

Cabinet for phones/internet/printer wires: Joanne spoke with Matt who says he may have a cabinet to cover the wires. If not, we may want to hire a carpenter to design and build an appropriate cabinet. Discussion tabled until Joanne hears more from Matt.

LIBRARY DIRECTOR'S REPORT: Joanne distributed and reviewed her report (copy attached). She pointed out and wanted to thank Jeanne for weeding the front gardens. After discussing the proposal by Jerimiah Best for painting a mural on the side of the post office building and the front of the library the board went out to view the proposed site. There was agreement that a small picture of the statue in Arrowhead Park might be nice on the one wall. The general agreement was that the "bubbles" would be too much and would detract from the Scott Stuart plaque. All agreed to not have anything on the front of the library. The board walked to the back of the building as a possible site for a mural which could be viewed by boaters on the channel. As this is in the preliminary phase no decision was made.

Meeting adjourned on a motion by Ellie, seconded by Sue.

NEXT MEETING: Thursday, June 15, 2023, at 2:30 pm in the library