

Minutes of the Inlet Library Board Meeting
Thursday May 19,2022

Present: Library Director Joanne Kelly, Mary Jane Lasher, Jean Bird, Barbara Thibado, Ellie Andrews, Kim Egenhofer, Sue Beck, JoAnn Meneilly
Excused: Jeanne Wilson, Katie Chambers, Reggie Chambers, Becky Hasemeier
Meeting called to order at 2:30PM

APRIL MINUTES

Motion by Sue Beck and seconded by Barbara Thibado to accept the minutes with two corrections made of the April 21,2022 meeting. (Add timer for garden supplies and return of Reggie to 5/26/22. Carried

TREASURE'S REPORT

Clarification of the March line 3215 Treasurers report in the amount of \$229.56 was explained by Mary Jane Lasher. This amount to SALS was for the annual overdrive subscription. (The ebook and audio book system) Motion by Barbara Thibado seconded by Kim Egenhofer and Carried accepting the clarification.

Mary Jane Lasher reviewed the April 2022 Treasures Report in Katie's absence. Line 3225 was payment for a book lost by a patron. Joanne explained the Pember Library split the cost of the book with us. Line 3207 was paid on invoice. When reconciling the bank statement Katie found the debit card had already been charged. The DBT charge of 421.02 was for printer ink cartridges.

Checking account balance \$42,106.69

Savings account balance. \$15,394.61 Total \$57,501.30

Motion by Ellie Andrews seconded by Jean Bird and Carried to accept the April 2022 Treasure's Report. (Copy attached)

Mary Jane reported Treasurer Katie Chambers attended another Office of the State Comptroller's training sessions on the new AUD report which will now be called the Annual Financial Report (AFR). We will not need to switch until our year end 2023 report that is due in early 2024.

OLD BUSINESS

OPEN MEETING LAW RELATING TO VIDEO CONFERENCING

Mary Jane thanked Jeanne for obtaining copies of the amendment to the law for the board. Discussion mostly was on whether we really see the need to adopt this amendment to the Open Meeting Law. This amendment does not require any action by our Board of Trustees at this time. Motion by Barbara Thibado stating after discussion and review of the amendment to the Open Meeting Law regarding use of videoconferencing, the Inlet Library Board of Trustees does not wish to adopt a resolution. Second by Jean Bird. Carried.

LIBRARY GARDEN

Barbara Thibado reported cost of \$173.99 for garden supplies with motion by Jean Bird and seconded by Sue Beck to purchase garden supplies as requested. Carried.
Discussion by the board continued on ideas and suggestions for the future of the garden.
Board member's decision was to see what comes from the upgrade of getting water to the garden that Kim Egenhofer and Barbara Thibado are doing.

CERTIFICATES FOR TRUSTEE TRAINING

Mary Jane contacted Sara Dallas at SALS in regard to certificates given when the Trustees complete a training session. Mary Jane said there are no certificates given out, however, if a Trustee completes a training session let herself and Katie know. It will then be noted in the minutes.

2021 ANNUAL REPORT

Mary Jane reported a change to the Annual Report needed to be made for Jeanne Wilson term to expire 11/2023 to replace Judith Miller, and JoAnn Meneilly term to expire 11/2022 to replace Edie Schreppel

NEW BUSINESS:

SUMMER LIBRARY STAFFING

The Board received with regret a letter of resignation from Deb Haynes. Director Joanne spoke with Deb and it is possible she may be available in the fall or winter. Mary Jane sent Deb an email thanking her for her support and dedication to the library.

In regard to summer Library Assistants, Joanne reached out to Sue Huber checking to see if she would like the full 18 hours a week. Sue said she would like two mornings a week. Joanne reported she has two leads for summer Assistants, Holly Koeppel and Desmin Kerls who will each work two mornings a week.

Summer days and hours beginning July 1, 2022 will be Monday thru Friday 10-3 and Saturday 10-1.

STAIRCASE WINDOW REPAIR

Mary Jane reported there is window damage on the staircase and said Mike Bartolotti has had the windows in the staircase as well as the roof checked out. New windows have been ordered and advised they will be expensive. The rotted framing will also have to be replaced. The roof is fine, but soffits were never installed. He believes this is what caused the leakage. Mary Jane will check with Supervisor John Frey to determine who is responsible for covering the cost of repairs. The board discussed the possibility of sharing the cost.

DIRECTOR'S REPORT

Joanne handed out and reviewed her monthly report with the board.

Joanne reported it was suggested to her that the Library be a safe place during power outages. Joanne said there would be the need for an automatic generator and the building to be manned at the times needed. Discussion by the board felt the town has significant coverage with the Town Hall and Fire Hall open at those needed times and it would be a large expense for the Library to undertake.

As part of the summer reading theme, an Ocean of Possibilities, 30 take and make Water testing kits are being made available to any Library interested. Board's decision was to get the water tests and suggested giving them to the Community Task Force.

Joanne reported on monthly Library usage with the additional line item of Overdrive use.
(Directors Report attached)

Meeting Adjourned 4:04 PM with Motion by Kim and Seconded by Sue. Carried
Respectfully submitted,
JoAnn Meneilly Secretary

Next meeting June 16, 2022 at 2:30 PM at the Library
At this meeting a date will be set for our Annual Dinner