

Minutes of the Inlet Library Board Meeting
June 16, 2022

Present: Trustee's Mary Jane Lasher, Jean Bird, Becky Hasemeier, Sue Beck, Kim Egenhofer, Barbara Thibado, Ellie Andrews, Katie Chambers, Reggie Chambers, Jeanne Wilson, JoAnn Meneilly, Library Director Joanne Kelly.

Meeting called to order at 2:33 PM by President Mary Jane Lasher

MAY MINUTES

Motion by Sue Beck and seconded by Reggie Chambers to accept the May 19, 2022 minutes Carried.

Mary Jane said when JoAnn emailed the May minutes she didn't request the members to notify if they would or not be attending the up coming meeting. She noted the next meeting date, time and place at the end of the minutes. Board was asked what they preferred. They felt it was okay to receive the minutes noting the next meeting information. Mary Jane did note if a member is unable to attend to please reach out to an officer or Joanne.

Katie emails the Treasure's monthly report prior to the meeting and Joanne will have copies of her report at the meeting. Hard copies of all reports will be available at the meeting.

Mary Jane reminded the board that the July and August meetings will be held at the Inlet Town Hall at 2-3:30 PM.

TREASURER'S REPORT

Katie reported on the May report and noted the line item Amazon Smile Donations for \$7.03. These donations come from people using smileamazon.com, and encouraged those using Amazon website to link to it. Jeanne said she would post the information to our Facebook page, noting for those that use Amazon, not to downplay shopping locally.

Checking Account balance: \$41,845.40

Savings Account balance: \$15,395.12 Total \$57,240.52

Motion by Jean Bird seconded by Kim Egenhofer and Carried to accept the May 2022 Treasure's Report. (copy attached)

OLD BUSINESS

VIRTUAL BOARD MEETINGS

Mary Jane brought to the board the possibility of having virtual meetings such as zoom. She stated it would be nice for those away during the winter or those unable to get out due to weather or health reasons. Joanne said in checking on zoom there is a free account that you are able to do for 40 minutes and a first level account for \$150 a year. Board discussion continued with Katie stating under the Open Meetings Law we would require the meetings be transcribed.

Board decision at this time was not to consider ^{feasible} virtual meetings.

STAIRCASE WINDOWS REPAIR

Mary Jane reached out to Supervisor John Frey asking if the town will cover the cost of the needed windows to be repaired or is the library responsible. Supervisor Frey stated the town owns the building and is responsible to maintain the structure, however if the library had funds to help offset the cost the town would not say no. One estimate has been received from Adirondack Landscapes for \$5195.00. The town will be getting a second bid for the project. Reggie pointed out the windowsills on the Library are in need of repair and Becky said painting is needed on the building going up the staircase. Further discussion continued with motion by Katie Chambers to receive a copy of the final acceptance bid and for the library to cover one half of the staircase up to \$2500.with a possible quote to include repairs to the Library's window sills seconded by Reggie Chambers. Carried

GARDEN

Mary Jane and board members gave a big thank you to Jeanne for weeding the garden and to Barbara and Kim for getting the hoses and water set up. The Board complimented them on how well the trees and plants look. Jean commented on the milkweed growing nicely by the light pole to attract butterflies.

NEW BUSINESS

COLLECTION MANAGEMENT POLICY

Mary Jane reported speaking with Sara Dallas at SALS and stating there will be a webinar workshop on collection of books policy July 19,2022 at 10 AM. Discussion by the board stated this policy is of concern of whether books be on or off the shelves. Jeanne felt this may be what Joanne is already doing. Joanne said having a policy is not mandatory but it would protect the Library. Mary Jane recommended the formation of a committee be set to review a 25 page template and guide. Committee appointments of Joanne, Jeanne, Jean and Katie were made.

ARTS IN THE PARK

Mary Jane stated the Library is sometimes open during the craft fair weekend and asked the boards feeling. Mary Jane reported in 2021 Saturday was the busiest but in 2019 Sunday was. Board's decision was to be open Saturday 10-3 with Becky and Sunday 10-3 with Kim and Mary Jane. Jeanne will post the Library hours for craft fair weekend on our Facebook page. Joanne will be there Saturday but not Sunday.

USED BOOK ROOM

Mary Jane reported many newly donated books are filling the book room. Reggie and Becky volunteered to organize the book room.

TRUSTEE HANDBOOK -MAY & JUNE

Becky reported on attending both May and June webinars authored by Rebekah Aldrich and Jerry Nichols. The webinars were on Long Range, Operational, and Strategic planning. Becky said they started with why Libraries matter and the power of books. She spoke on public relations and advocacy and that each person should develop an "elevator speech" to get the word out and be feasible.

IABA UPDATE

Kim reported it was a short meeting. They stuffed goodie bags for the bike racers and went over the logistics for the Black Fly Challenge. She said their biggest issue is parking in town, with one suggestion for cottages close to town post signage to walk into town and leave their car at the cottage. Reggie reported at the town board meeting the board was receptive to some of Julie Nelson's ideas. She said the town has made 10 additional parking spots at the end of their parking lot. It was suggested for the town to purchase the Dunay property field but the owners wish to allow only event parking. Another suggestion was signage at the boat launch and other areas directing boaters to park their trailers and/or trucks at Fern Park. Rocky Point also requested the 30 MPH be extended to their driveway. Also if workers downtown could use off street parking. Joanne said the Library has three parking spots behind the building, so she and the Library assistant have a place off street.

ANNUAL DINNER AT JEAN'S

Jean said she would purchase an Oscar Ham and supply drinks except for soda and mixers. June 22, 2022 at 5:30PM was set. Board members and summer assistants were invited. Each attending member choose something to bring.

ICE CREAM SOCIAL

Mary Jane asked the board whether they wish to continue the social. Board in favor of continuing it on the first Sunday in August. A chairman will be appointed at the July meeting.

DIRECTOR'S REPORT

Joanne handed out and reviewed her monthly report to the board. (Copy attached)

Meeting adjourned at 4:00 PM with motion by Kim Egenhofer and seconded by Jeanne Wilson.

Carried

Respectfully submitted,

JoAnn Meneilly

NEXT MEETING JULY 14, 2022 AT INLET TOWN HALL AT 2:00 PM