

Minutes of the Inlet Library Board Meeting
July 14, 2022

Present: Trustee's Mary Jane Lasher, Becky Hasemeier, Sue Beck, Kim Egenhofer, Barbara Thibado, Katie Chambers, Reggie Chambers, Jeanne Wilson, JoAnn Meneilly, Library Director Joanne Kelly, Guest Carol Burak.

Absent: Trustee's Jean Bird and Ellie Andrews

Meeting called to order at 2:04 PM by President Mary Jane Lasher

JUNE MINUTES

Motion by Reggie Chambers and seconded by Becky Hasemeier to accept the June 16, 2022 minutes. Carried.

TREASURER'S REPORT

Katie reported on the June report and noted the DeFilippo donation in the amount of \$125 was in appreciation for Gary Lee. Katie also reported the Insurance policy rate has remained the same at \$1219.00

Checking Account balance: \$42,151.15

Savings Account balance: \$15,395.38 Total \$57,546.53

Motion by Sue Beck seconded by Jeanne Wilson and Carried to accept the June 2022

Treasure's Report. (copy attached)

OLD BUSINESS:

STAIRCASE WINDOWS REPAIR

Mary Jane reported notifying Supervisor John Frey that the Library motioned to pay one-half the cost of the windows repair, not to exceed \$2500.00. In emails with Park Manager Mike Bartolotti, he indicated the town has contracted with Todd Marleau to provide the windows at a cost of \$2445.00. The town will pay for the labor if the library pays for the windows. Mary Jane gave Mike a "yes" as the library board had already approved paying up to \$2500.00 towards the repairs. Todd indicates it will take 7-10 weeks to obtain the windows. Mike will look into other issues (the outer sills on the library's two front windows and water damage and paint peeling on the wall facing the courtyard). Due to labor shortages Mike indicates the work will probably not be completed until mid-late October.

COLLECTION MANAGEMENT POLICY

Mary Jane reported copies of the policy have been given to the committee for review. Joanne and Jeanne will be attending a webinar 7/19 at 10:00 AM. Mary Jane stated we need an overall policy to insure no one person decides what should or should not be in the collection. Katie recommended the committee review the American Library Association (ALA) Freedom to Read Statement and the ALA Freedom to View Statement that the Library has adopted as we consider the merits of developing a collection Management Policy. It was also noted to focus on what our community wishes are. Jeanne reported reaching out to Sara Dallas for examples of what other libraries have as policies.

ARTS IN THE PARK 7/16 & 7/17

Mary Jane reported a replacement is needed for Saturday due to Becky not being available.

Sue Scharf will be there 10:00-12:30 and Sue Beck from 12:30-3:00

Joanne will be there both days and Kim and Mary Jane will cover Sunday.

ICE CREAM SOCIAL

Mary Jane Reported the Social will be 8/7/2022 from 1-3PM and asked for a chairperson. Kim Egenhofer offered to chair the social with JoAnn on her committee. They will check on supplies needed and meet with Herb Schmid. Mary Jane asked that as many as can please attend the social, welcoming people and helping where needed. Becky and Joanne will have name tags for the board.

NEW BUSINESS:

CONFLICT OF INTEREST POLICY

Katie brought to the board the conflict of interest policy that was readopted 3/10/2022 is to be signed by each trustee. With Trustees signatures a copy will be placed on file with the Library Director. (Copy Attached)

APPROVE the SALS BROADBAND WIRELESS PROJECT

Mary Jane reported that Southern Adirondack Library System is applying for a broadband wireless project to upgrade the Meraki Routers. For the Library to be included in this project we need to approve the broadband wireless project and complete the Assurance form. This new project will upgrade our router and pay for any additional wiring if needed at no cost to the library.

Motion by Reggie Chambers giving Mary Jane permission to complete and sign the Assurance form before August 30, 2022 giving SALS permission to use Library Construction funds to upgrade (replace) our wireless equipment. Seconded by Barbara Thibado. Carried (Copy attached)

DIRECTOR'S REPORT

Joanne reported Deb Haynes has had her heart surgery and is home but with a long recovery ahead of her. Board members asked Joanne to check with Deb's family on her receiving flowers or outdoor plant.

Joanne requested and board approved removing the box in the entryway and replacing it with another bulletin board as there are many notices put up in the summer. Reggie offered Paul to help with the project.

Joanne would like to replace spine labels as many are faded, and has found a label printer and roll of labels for \$170. Motion by Sue Beck and seconded by Kim Egenhofer for Joanne to purchase from SALS a Dymo Label Writer 550 and 750 labels in the amount of \$170. Carried. Joanne reported summer hours began 7/1 and Library has been very busy. She explained the "Find the duck" activity that is a big success with the children and there are 23 in the Children's Reading Program. She would like to see an Adult reading program next year.

Joanne said all the Covid test kits are gone and she has reached out for another supply. Presently kits are available at the town hall. Joanne reviewed monthly relevant statistics listed in her report. (Copy Attached)

Meeting Adjourned at 3:00 PM with Motion by Katie Chambers and seconded by Reggie Chambers. Carried.

Respectfully submitted, JoAnn Meneilly

Next meeting will be August 18, 2022 at Town of Inlet Town Hall at 2:00