

Minutes of the Inlet Library Board Meeting
August 18, 2022

Present: Trustee's Mary Jane Lasher, Sue Beck, Jean Bird, Ellie Andrews, Kim Egenhofer, Katie Chambers, Jeanne Wilson, JoAnn Meneilly, Library Director Joanne Kelly
Absent: Trustee's Becky Hasemeier, Barbara Thibado, Reggie Chambers

Meeting called to order at 1:59 PM by President Mary Jane Lasher

JULY MINUTES

Motion by Kim Egenhofer and seconded by Jeanne Wilson to accept the July 14, 2022 minutes. Carried.

TREASURER'S REPORT

Katie reported on the July report and noted the Hamilton County deposit of \$1150.00 is a one time aid payment, and Arts in the Park book sales totaled \$267.00.

Checking Account balance: \$43,691.83

Savings Account balance: \$15,395.38 Total \$59,087.47

Motion by Sue Beck seconded by Jean Bird and Carried to accept the July 2022 Treasure's Report. (Copy Attached)

COLLECTION MANAGEMENT POLICY

Committee members Jean Bird, Jeanne Wilson, Katie Chambers and Joanne Kelly reported on and presented their recommended Collection Management Policy and Request for Reconsideration of Material form for our Library. The committee reported on reviewing other library policies and what we have on file. Joanne passed out a copy of the Request for Reconsideration of Material Form and Collection Management Policy. The board reviewed and approved the policy and form with one word change in the management policy. The question was asked Joanne how she selects the books chosen. Joanne said she orders from Baker and Taylor following criteria for selection and knowing what people would like and anything upon request. Mary Jane thanked the committee for the work on this project. (Copies attached)

ARTS IN THE PARK 7/16 & 7/17

Mary Jane thanked those that worked the used book sales. Saturday took in \$216.00 and Sunday \$51.00. This amount being the most ever made.

ICE CREAM SOCIAL

Chairman Kim Egenhofer reported the social very successful and thanked everyone for their help. There were 108 sundaes given out with \$262.00 in donations. Used book sales were \$195.00 bringing the total for the day of \$457.00. Mary Jane reported we had decided to not have used book sales due to the problem of people in the book room where ice cream is scooped out, however she read the community calendar advertising we were. She decided to cover the door going into the sale room by letting a small number in at a time and felt that helped some. Discussion held on a possible solutions for the coming year, with decision to remove the used book sales off the community calendar. Jean Bird stated kids were requesting to take books out. Joanne said she would of attended to take care of circulations, however due to illness could not.

NEW BUSINESS:

CYBER LIBRARY INSURANCE

Mary Jane reported that SALS has recommended this Insurance to Libraries. Katie has reviewed the policy and requested a quote but has not received one as yet. Katie reported SALS will have the insurance for the system but would not cover incidentals such as payroll or personal, time records and patron's records. At present we don't have payroll or time records so there would no need for it. Discussion continued with the possibilities of someone getting into our system. Katie said with assurance that SALS would protect us except for our emails. Board decision was to wait for a quote of the cost.

REQUIRED TRUSTEE TRAINING

Mary Jane reported trustee training requirements go into effect January 2023, requiring a minimum of two hours of trustee education annually. Question asked what if one does not meet the requirements. Jeanne said she would check the education law for possible more clarification. The board discussed ways the training sessions, when completed, would be documented. No final decision on that. Kim suggested a group getting together for a webinar set up in the Library.

FALL FESTIVAL 9/17 & 9/18

Mary Jane reported the fall festival is coming up and asked for volunteers to work the book sales. Ellie Andrews and Sue Scharf will cover Sunday from 12:30-3:00 PM. Still to be covered are Saturday 10:00-12:30 and 12:30-3:00 Sunday 10:00-12:30.

DIRECTOR'S REPORT

Joanne reported sending a thank you note to Paul Chambers for the help in removing box in the entryway and installing another bulletin board.
A thank you to Sue and Holly for covering my hours in the Library while I was out with Covid.
Joanne also chose a brown bear poster from the Eric Carle collection from SALS to incorporate into next summer's reading program. (Copy attached)

Two plants were delivered and a well wishes card signed by all board members for Deb Haynes.

Jeanne brought to the board local author Susannah Pratt has a book out called "More or Less". It is about a year of no buying with references of up here. She will be at Old Forge Hardware for an author signing September 4, 2022 10am until noon.

Meeting Adjourned at 3:35 PM with Motion by Kim Egenhofer and seconded by Sue Beck Carried.

Respectfully submitted, JoAnn Meneilly

Next meeting will be September 15, 2022 at the Inlet Public Library at 2:30 PM