

## Minutes of the Inlet Library Board

Thursday, June 17, 2021

Members Present: Ellie Andrews, Sue Beck, Jean Bird, Katie Chambers, Kim Egenhoffer, Becky Hasemeier, Mary Jane Lasher, Edie Schreppel, Jeanne Wilson, and Library Director Joanne Kelly

Members Excused: Reggie Chambers and Judy Miller

The meeting was called to order at 2 pm

The board welcomed and introduced themselves to our newest Trustee, Jeanne Wilson. Mary Jane administered the Oath of Office.

May Minutes: The minutes were distributed prior to the meeting. With one spelling correction the minutes were approved, as corrected, on a motion by Sue, seconded by Ellie.

Treasurer's Report: Katie distributed and reviewed the May report (copy attached). Under checks written—The SALS bill is usually \$138.56. This month SALS billed the Library \$120 for the warranty on the laptop and \$179.48 for an annual payment for the overdrive. Under receipts the Inlet school paid the balance of \$1,000; SALS sent \$250 as part of last year's LLSA ; and the remaining \$71.75 was cash contributions.

### OLD BUSINESS:

1. Minimum Standards: Joanne and Katie attended the latest webinar. The discussion centered on distilling the information gathered from the demographics and community input. Joanne will contact Adele of the IABA for assistance in getting community input once the "Seasonals" return.
2. Pandemic Operations Policy: Sue, Becky and Mary Jane met. They reviewed several sample policies including one from SALS and began working on a draft. They expect to have a final draft completed for review by the board at the July meeting.
3. Water Update: Mary Jane has been unsuccessful at contacting either John Frye or John Townsend regarding the water situation. She will continue via e-mail and phone to get in touch with them. Joanne will connect the timer hose for 8pm for the garden next to the post office.
4. Broadband update: Joanne reviewed the Library's history of the internet. Originally the Library was on a free Spectrum account which was slow. The Town acquired a fiber optic system for all town entities with only one IP address. SALS had problems with this system and put us back on the old Spectrum account. Our Wi-Fi remains through the Town's system. The problem now is that the Spectrum system is very slow and often down. Joanne is having Chris (the Tech from SALS) and Rich (his company takes care of the Town's system) work together to determine what would be best for our Library. If not resolved Joanne suggests we look into getting a Spectrum Business Account which we would have to purchase, and which would have a monthly fee of about \$100. Perhaps a Broadband Grant would cover some of the costs. The grant would have to be submitted by August 27, 2021.

## NEW BUSINESS:

1. Gary & Carol VanRiper/Adirondack Kids: Reggie submitted a report about exhibiting Adirondack Kids book-cover prints. Last year (2020) was the 20<sup>th</sup> anniversary of the first book. Because of COVID no exhibit was done last year. The VanRipers would like to exhibit them for the entire summer in the Inlet Library as the first book takes place in Inlet. They have 20 covers in glass frames and some black and white drawings. They would like to hang them the week of July 12<sup>th</sup>. They would like the Library to host a reception for about one hour in the evening preferably after July 19<sup>th</sup> when their new book is being released. They will advertise on Facebook and Instagram. Reggie does not know if they will be selling any books. Reggie has volunteered to host the reception. After discussion Thursday, July 22<sup>nd</sup> was selected as the date for the reception. Becky and Jeanne will help Reggie organize the reception. The suggestion is cookies with lemonade and Iced Tea. It was agreed that businesses would not be asked for donations. Questions: The posters would have to be hung after 3pm. What equipment is needed? Ladder? Nails? What is on the back of the frame for hanging? How heavy are the frames? Does Carol have artwork on-line that Joanne could use to make up a Poster? The Library could place an article in the Adirondack Express. Possible ads? Also discussed: Perhaps a survey could be developed that Board members could give to attendees as part of the Minimum Standards project.
2. Ice Cream Social: The Ice cream social will resume on Sunday, August 1, 2021, from 1-3.
3. New Directory: Mary Jane distributed new copies of the Directory of Library board members which now includes e-mail addresses.
4. Summer Hours and staff: Summer hours which are 10-3 Monday through Friday and 10-1 on Saturday will begin on Monday, June 28<sup>th</sup>. Joanne has hired a third Library Assistant, April Hance who will join Debbie Haynes and Sue Huber. Each will work 2 days from 10 to 1. Joanne will work alone from 9-10 and 1-3.

DIRECTOR'S REPORT: Joanne distributed and reviewed her report (copy attached). Joanne needs new business cards, as the current ones still refer to curbside pick-up. The board approved the expenditure of \$35 for 100 cards on a motion by Sue, seconded by Jean. The Board decided that with the relaxing of COVID restrictions adult chairs could be restored. It was decided that the two wooden children's chairs would be placed in the children's section but the bean bags and toys would remain in storage.

NEXT MEETING: Thursday, July 15 at 2pm, probably in the Town Hall---Mary Jane to advise.

The meeting was adjourned at 3:35 on a motion by Kim, seconded by Edie and approved unanimously.