

Minutes of the Inlet Library Board

Thursday, July 15, 2021

MEMBERS PRESENT: Ellie Andrews, Sue Beck, Jean Bird, Katie Chambers, Kim Egenhofer, Becky Hasemeier, Mary Jane Lasher, JoAnn Meneilly, Edie Schreppel and Library Director Joanne Kelly.

MEMBERS EXCUSED: Reggie Chambers and Jeanne Wilson

The meeting was called to order at 2 pm.

As Carol VanRiper was able to join us the meeting began with a discussion of the Adirondack Kids book-cover exhibit. Carol and Justin will hang the covers and other artwork on Saturday, July 17th. These will remain in the library until after the Inlet Kids Day event the first weekend in October. Joanne will secure a ladder from the town and purchase hanging materials. Carol requested that the reception be held on August 14th so that Justin, one of the authors, could attend. After discussion, the board agreed that the reception to meet and greet the authors will take place on Saturday, August 14 beginning at 1:30 pm. At 2pm Gary, Carol and Justin will give a 20-to-40-minute presentation explaining how they got started and how they developed each book. They will be launching the 20th book in the series on that date. This will be followed by a book signing and sale of their books. Bookmarks will be given to the children and a percentage (TBD) of the sales will be donated to the library. Penny Stuart will pay for the refreshments which the library will provide. Publicity was discussed and changes to the proposed flyer were made.

The meeting resumed:

JoAnn Meneilly was welcomed to the Board and was given the Oath of Office.

June Minutes: The minutes, distributed prior to the meeting, were approved with one correction on a motion by Ellie, seconded by Becky.

Treasurer's Report: Katie distributed and reviewed the June report (copy attached). There were no unusual disbursements or receipts. The balance in the checking account is \$33,790 and the balance in the savings account is \$15,392.30 bringing the total to \$49,182.78. Katie suggested as we have no unusual upcoming expenses the board should consider transferring money into either a CD or the savings account. After discussion JoAnn made a motion for Katie to check the current CD interest rate and if comparable or less then the savings account move \$10,000 into the savings account. The motion was seconded by Kim and approved. The Treasurer's report was approved on a motion by Jean, seconded by Edie.

OLD BUSINESS:

1. Minimum Standards: Becky reviewed the 5th webinar that Katie and she attended. In brief it reviewed putting the plan together. Mary Jane advised the board that there is a lot of work to be done to get this completed by the end of December. The biggest

concern is getting community input. After discussion it was decided that Joanne and Kim will continue to work with Adele and the IABA for input. The community aspiration questions will be made available to patrons, and attendees at the ice Cream Social and the Adirondack Kids reception.

2. Pandemic Operations Policy: Copies of the draft of the Town of Inlet Library Pandemic Response Plan completed by Sue, Becky and Mary Jane were distributed. The purpose of having this plan is to help the Library and Board deal quickly and efficiently in the event of a future pandemic or health emergency. This plan, when approved will be on Library letterhead and placed in the Policy manual. The board was asked to review this document, note any questions or corrections before the August board meeting.
3. Carol VanRiper/Adirondack Kids---already covered.
4. Ice Cream Social Sunday, August 1: Mary Jane has ordered the Ice Cream and toppings from Kalil's. Sue, Kim, JoAnn, and Mary Jane will do the set-up at 12:30. The Ice Cream social will run from 1-3. Jean will socialize and discuss the aspiration questions for the Minimum Standards project with attendees. Joanne will help with used book sales. Edie will help scoop ice cream. Ellie, Katie, and Becky will not be available. Mary Jane will check with Reggie and Jeanne.
5. New Directory: Judy Miller has resigned from the Board effective July 12th. Judy is finding that the demands of her business prevent her from fulfilling her obligations to the library. Mary Jane distributed corrected copies of the Directory of Library Board Members dated July 2021 which replaces the one distributed in June.

NEW BUSINESS:

1. Inlet's Arts in the Park: The Library will be open until 3pm on Saturday. Mary Jane will help until 1 and Sue will help from 1-3. Both will work on shelving books in the Used Book room.
2. Scott Stuart Foundation: Reggie informed Mary Jane that Penny Stuart would like to help the Library with funds from the Scott Stuart foundation. She asked Reggie to identify any project that needs to be done. Reggie mentioned the problem we are having with the lack of water. She discussed this with Mike Bartolotti, Parks and Recreation Superintendent. He discussed it with Lutz and Townsend. All agree that we should investigate having a drilled well. John Townsend recommended Amber Well Drilling. Mary Jane has contacted them and is waiting for an appointment for them to come and determine if and where it would be possible to drill a well. Mike will be there or someone from his department. Mary Jane would like at least one other board member to be there. Mary Jane requested that Penny's donation be kept confidential at this time.
3. Trustee Training: As of July 1, 2021, A bill passed by Senate and Assembly awaiting delivery to the Governor would require trustees to have comprehensive training each year. At this time, we do not know what this means. Sara Dallas of SALS advised us of three interactive webinars which will be given in the fall. These would be given by the two authors of the "Handbook for Library Trustees of New York State", written in 2018. Each would last 1 ½ hours. Sara believes attending these would fulfill the requirement. Mary Jane requested each Trustee to check to see if they still have a copy of the

Handbook. SALS is ordering some if we need them. Once the Bill is signed by the Governor, we will find out what is required.

DIRECTOR'S REPORT: Joanne distributed and reviewed her report. The board agreed that the Library will be closed on Labor Day. As to the Library's internet service: Chris (SALS director of IT) recommends purchasing a Spectrum Business account. Joanne will continue to work with him. Mary Jane suggested she talk with Reggie who is having difficulty with the Spectrum business account.

NEXT MEETING is Thursday, August 19, 2021, at 2pm in the Inlet Town Hall.

The meeting was adjourned at 3:35 on a motion by Kim seconded by Willie